



The Guitar Dojo

A Suzuki Talent Education School

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Instructor of Guitar, School Director

Financial Policies

The Guitar Dojo is a year-round program with the expectation that all students will participate during all three semesters as follows:

2017-2018	Lesson/Class Breakdown	Tuition: 30-minute private lesson	Tuition: 45-minute private lesson	Tuition: 1-hour private lesson
Fall: 9/5/17- 12/19/17	30 private lessons	\$1350.00	\$1800.00	\$2250.00
Spring: 1/9/18- 4/24/18	30 group classes			
Summer*: Dates TBD (May - August)	To preserve your spot in the studio, you must pay for a minimum of 6 summer lessons	min \$180	min \$285	min \$360

Holidays: In general, holidays will track with the public school calendar. A semester calendar will be distributed during the first week of every semester.

Lessons during the month of May are available for an additional fee.

*Summer semester lessons are by appointment only. Exact lesson dates must be scheduled by May 1.

Tuition is due according to the following schedule:

100% of tuition is due at the first lesson of the semester. Payment can be made in multiple checks, each representing a percentage of the total tuition and post-dated for the first date of each month of the semester.

First tuition payment for new students is due at the time of registration.

Checks should be made out to "The Guitar Dojo, LLC"

Late payments will be assessed a fee of \$50

No lessons or classes will be given under any circumstances without payment.

Tuition will increase annually.

Schedule Changes

The first two weeks of each semester is a drop/add period. If you discover upcoming activities that necessitate a schedule change, these changes will be considered without charge during the drop/add period. After the drop/add period, any schedule change requests will be subject to a \$25 fee.

Parent Participation

Parents participation is an integral part of the success of the Suzuki method. In order to support parents in gaining skills needed to coach their children, parent orientation activities will occur during lessons and group classes. This is an especially important feature of the program during the first 2-3 years of participation. Parents attending lessons and group classes need to be ready and willing to learn and participate.

Students under the age of 16 must have a parent (or adult caregiver) present at all lessons. Parents will act as the home coach and will use their lesson notes to guide their child's home practice sessions.

Group Class

Group Class is a vital part of the student's development and is required for all students. As with the private lessons, parents must attend the group class. Low attendance (less than 75% each semester) will constitute grounds for dismissal from the program.

Recitals

There will be two studio recitals per year, one in May and one in December. Student participation is required at these recitals. Unexcused absence from these recitals will constitute grounds for dismissal from the studio. Additionally, the Dojo will provide other optional performance opportunities throughout the year. All students are encouraged to participate as fully as possible.

When students complete a book, they may choose to have a Book Recital at the location of their choice. The rental fee for the location is the responsibility of the family. Additionally, I am available to accompany your child at the rate of \$50 per hour.

Preparation for lessons

Students must bring instrument, footstool, instruction materials and any other required material to all lessons. Parents must bring notebook and writing materials to each lesson.

Daily practice is essential to playing a musical instrument and is expected of all students. A requirement of program participation is that parents will facilitate daily home practice and listening. Consistently unprepared students will be dismissed from the studio.

Students must keep fingernails properly groomed at all times (clipped short on both hands for beginners; long nails on the right hand for more advanced players).

Plan to arrive 5-10 minutes before your scheduled lesson time in order to unpack and tune your instrument and help your child to physically and mentally prepare for the lesson. You are always welcome to quietly observe lessons. Full attention at lessons is necessary from the student and parent. For example: No texting during lessons!

Concert attendance: In order for students to play classical guitar at a high level, students must regularly experience professional classical music performances. Every student must attend one classical concert per semester. Please see the attached document for more information about qualifying performances.

Attendance

Illness: Please do not bring sick children, parents or siblings to music lessons. Please see the attached guidelines for more information about how sickness is defined.

Inclement weather: If the local schools are closed, all lessons and group classes are cancelled.

Cancellations: 24-hour notice is appreciated if you know that you will not be able to attend lessons.

No-shows: One strike and you're out. If you do not attend your lesson and have not notified me in advance of your intention, our teacher/student relationship is terminated. There will be no refunds.

Make Up Lessons: Make up lessons for student absence will not be offered. In the event of inclement weather or teacher absence/illness, every effort will be made to offer make-up lessons.

Termination of lessons

It is my sincere hope that we have a warm, long-time relationship. At our discretion, the child's lesson time can be used as a parent/teacher conference. In the event that this is necessary, the parent would attend the lesson without the child.

Refunds for discontinuation of lessons will be considered on a case by case basis.

These policies may be modified and redistributed at any time.

Student Signature _____

Parent Signature _____